

## Service Contract

This agreement is between Golden Touch, LLC, P.O. Box 135, Upper Sandusky, Ohio 43351 and Ridgedale Local Schools, 3103 Hillman Ford Rd., Morral, OH 43337, for State Fiscal Year July 1, 2026 through June 30, 2027.

Golden Touch Consulting, LLC, (service provider) agrees to provide the following program evaluation services to Ridgedale Local Schools (IRN# 048439) for the 21<sup>st</sup> CCLC grant funded program (Middle School Grant #19187):

- Service provider will review the approved 21st CCLC application, program goals, objectives, performance measures, and relevant program documentation and collaborate with designated program staff to identify focused local evaluation questions and priorities. A local evaluation plan will be developed aligned to the approved program.
- Service provider will review participation, attendance, demographic, academic, implementation, and other relevant data provided by the Grantee.
- Service provider will develop evaluation instruments, including data collection tools, student, family, staff, or teacher surveys, as appropriate, conducting meetings or site visits when appropriate to the evaluation design.
- Service provider will analyze quantitative and qualitative data to identify strengths, trends, implementation issues, outcomes, and opportunities for continuous improvement. Providing formative feedback to designated program leadership and preparing a mid year and an annual written local evaluation report.
- Data for individual students (student attendance records, pre and post academic records/assessments and event participation) will be collected by participating school administrators and/or project coordinators and will be reviewed by the service provider. Student academic progress will be analyzed and recommendations for continuous improvement will be reported.
- Service provider will evaluate youth development and parent engagement outcomes. Service provider will develop survey/instruments to assess youth development and parent involvement outcomes. Surveys/instruments will be distributed and collected by participating school administrators and/or project coordinator. Completed surveys/instruments will be compiled and analyzed by service provider and recommendations for continuous improvement will be reported.
- Service provider will create evaluation documentation to include: the logic model, assessment plan, mid-year and end of year report summarizing academic, youth development and parent involvement outcomes and findings and key recommendations for program improvement.
- Service provider will communicate by phone and electronically with program and district administrators, other grant administrators as necessary to ensure proper data collection, timeliness and quality for local evaluation.

Program evaluation assumes the following:

- Local evaluation supports continuous program improvement and helps the Grantee understand local implementation, participant experiences, progress toward program goals, and outcomes. The local evaluation is intended to complement, rather than duplicate, statewide evaluation activities.
- Data for individual students (student demographic information, attendance records, academic records and event participation reports) will be accessible to service provider for biannual review and compilation of data will be summarized on the data spreadsheet and evidence collection documents developed by service provider. Pre and post academic comparisons will include only those students for whom pre-grant intervention and post-grant intervention measures are available.
- All measures identified as indicators of academic, youth development and parent engagement outcomes assume surveys/instruments will be distributed in a timely manner and be available to service provider for review and compilation of data.
- All data will be transmitted electronically to the evaluator for analysis and reporting in a timely manner and be available to service provider, at least one month prior to grant report deadlines.

Ridgedale Local Schools agrees to pay \$9,999.00 for these services. Payment will be made in quarterly installments of \$4,999.50 with the first payment due September 30, 2026 and other payment due April 15, 2027. The service provider agrees that it is working as an independent contractor with no employee/employer relationship in existence. The fee for service is the entire obligation for Ridgedale Local Schools with any additional obligation to meet legal requirements accruing to the service provider.

By: \_\_\_\_\_  
Superintendent, Ridgedale Local Schools Date

By: \_\_\_\_\_  
Treasurer, Ridgedale Local Schools Date

*Amy Wood*

8-13-26

By: \_\_\_\_\_  
Amy Wood, Owner, Golden Touch Consulting, LLC. Date