

Ridgedale Board of Education Meeting

Board of Education
Ridgedale Board Office
Monday, November 17, 2025
5:30pm - 7:30pm

Present: Mrs. Cathy Hamilton, Board President; Mr. Eric Park, Board Member; Mr. Ed Roush, Board Member; Mrs. Mandy Roberts, Board Vice President; Mrs. Misty Hayden, Board Member; Tacy Courtright, Treasurer

1 Roll Call

Mrs. Courtright

_____Hamilton _____Hayden _____Park_____Roberts _____Roush

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

2 Pledge of Allegiance

Mrs. Cathy Hamilton, Board President

3 Recognition of Guests and Visitors

0169.1 -PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular and special meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- Public participation shall be permitted as indicated on the order of business.
- Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- Individuals may not register others to speak during public participation.
- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
- During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.

The presiding officer may:

- interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one(1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest)
- request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
- call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes per topic unless extended by a vote of the Board.

Minutes:

Discussion to allow students grades 6-12 to form a new club on trap shooting. This would not cost the district any money for students to participate, and have several volunteers to provide needed supervision.

4 Points of Interest/Discussion

Various

- Facilities Update
- Legislative Update
- Board Policy, Bylaw, and Administrative Guideline Updates:

- Policy 4162 - Drug and Alcohol Testing of CDL License Holders Who Perform Safety-Sensitive Functions (Revised)
- Policy 4162.01 - Drug and Alcohol Testing of Employees Without CDL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing) (NEW)
- Policy 8600 - Transportation (Revised)
- Policy 8600.04 - Bus and Alternative Vehicle Driver Certification (Revised)
- Policy 8640 - Transportation for Non-Routine Trips (Revised)
- Policy 8650 - Transportation by Alternative Vehicles (Revised)
- AG 4162A - Memorandum to CDL License Holders Regarding the District's Drug and Alcohol Testing Program (Revised)
- AG 8600 - Transportation (Revised)
- AG 8605 - Bus Safety Procedures (Revised)
- AG 8670 - Transportation Cost Analysis (Revised)
- Policy 1422 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
- Rescind Policy 1422.02 NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE
- Policy 1623 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
- Rescind Policy 1662 - ANTI-HARASSMENT

- Policy 2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
- Policy 2260.01 - SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY
- Policy 3122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT
- Rescind Policy 3122.02 - NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE
- Policy 3123 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
- Rescind Policy 3362 - ANTIHARRASSMENT
- Policy 4122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
- Rescind Policy 4122.02 - NONDISCRIMINATION BASED ON GENETIC INFORMATION FOR THE EMPLOYEE
- Policy 4123 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
- Rescind Policy 4362 - ANTI-HARASSMENT
- AG 1422 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT
- Rescind AG 1662 - ANTIHARRASSMENT
- AG 3122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
- Rescind AG 3362 - ANTIHARRASSMENT
- AG 4122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
- Rescind AG 4362 - ANTIHARRASSMENT
- Form 1422F1
- Form 3122F1
- Form 4122F1

Attachments:

[Board Policy Update Transportation.pdf](#)
[NonDiscrimination 2025.pdf](#)

5 General discussion of agenda, addendum, and other items of concern

Dr. Bower and Mrs. Courtright

Items 6, 7, and 8, listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Minutes:

Continued discussion on continued Facility Planning, both Dr. Bower and Mrs. Courtright discussed engaging OFCC again to hopefully provide some additional support on our facility planning.

Also, discussed HB that are possibly going to vote on some of them. Some of those include HB 129, 186, 309 and 335.

6 Meeting Minutes

Mrs. Courtright

a. Minutes from the Regular October 13, 2025 Board Meeting

Attachments:

[October 13 2025 Regular Board Meeting Minutes.pdf](#)

7 Treasurer's Report

Mrs. Courtright

- Disbursements for October 2025
- Revenue Summary Report October 2025
- Cash Reconciliation for October 2025
- General Fund Financial Outlook for October 2025
- Appropriations Adjustments for November 2025
- Then and Now Payments for November 2025

Attachments:

[Bank Reconciliation for October 2025.pdf](#)

[Disbursement report for October 2025.pdf](#)

[Revenue Summary for October 2025.pdf](#)

[Spending Report for October 2025.pdf](#)

[Then and Now.pdf](#)

[Rev Approp for November 2025.pdf](#)

8 Superintendent's Report

Dr. Bower

a. Recommend to rescind the following policies

- Policy 6109 - Acceptance of Payment by Credit Card (NEW)
- Policy 6152 - Student Fees, Fines, and Charges (Technical Correction)
- Policy 8300 - Continuity of Organizational Operations (Revised)
- Rescind Policy 1422.02 NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE
- Rescind Policy 1662 - ANTIHARASSMENT
- Rescind Policy 3122.02 - NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE
- Rescind Policy 3362 - ANTIHARRASSMENT
- Rescind Policy 4122.02 - NONDISCRIMINATION BASED ON GENETIC INFORMATION FOR THE EMPLOYEE
- Rescind Policy 4362 - ANTIHARASSMENT
- Rescind AG 4362 - ANTIHARASSMENT
- Rescind AG 3362 - ANTIHARASSMENT
- Rescind AG 1662 - ANTIHARASSMENT

b. Recommend to approve the following policies, bylaws, forms, and administrative guidelines:

- Policy 4162 - Drug and Alcohol Testing of CDL License Holders Who Perform Safety-Sensitive Functions (Revised)
- Policy 4162.01 - Drug and Alcohol Testing of Employees Without CDL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing) (NEW)
- Policy 8600 - Transportation (Revised)
- Policy 8600.04 - Bus and Alternative Vehicle Driver Certification (Revised)
- Policy 8640 - Transportation for Non-Routine Trips (Revised)
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- Policy 1422 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
- Policy 1623 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT
- Policy 2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
- Policy 2260.01 - SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY
- Policy 3122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT
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- AG 3122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
- AG 4122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT (Replacement)
- Form 1422F1
- Form 3122F1
- Form 4122F1

c. Recommend to approve FMLA for Frederic Mindreau from approximately 12/1/25-12/15/25.

d. Recommend to enter into an agreement with North Central Ohio Educational Service Center to provide Medicaid School Program Services for SY 2025-26.

e. Recommend to approve Lateral Salary Adjustment from BA 150 to Masters Step 2 starting 1/5/26 for Kelsey Stiverson.

f. Recommend to approve updated evaluation forms for classified staff.

g. Recommend to approve the SESI Enrollment Form for an Individual Student for a total of \$41,037.33.

h. Recommend to approve 21st Century Power Hour Tutor Loraine Kroninger \$25 hr.

i. Recommend to approve updated evaluations for classified staff, including food services supervisor, day and night custodians, food services, bus driver, transportation supervisor, and building secretary.

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Minutes:

i. was a duplicated item and was removed prior to approving the items listed above.

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[Ridgedale MSP 1 .pdf](#)

[Board Policy Update Transportation.pdf](#)

[NonDiscrimination 2025.pdf](#)

[L. Kroninger- 21 CCLC tutor Power Hour- 2025-26.docx](#)

[Daytime Building Custodian Evaluation.docx](#)

[Nighttime Building Custodian Evaluation.docx](#)

[Building Secretary Evaluation and Goal Setting Form.docx](#)

[Food Services Evaluation and Goal Setting Form.docx](#)

[Bus Driver Evaluation and Goal Setting Form 1 .docx](#)

[Food Services Supervisor Evaluation.docx](#)

[Transportation Supervisor Evaluation Goal-Setting Form.docx](#)

9 Transferring Cash for Public Support

Mrs. Courtright

Corrected Item #15 From the October Regular Board Meeting- which established new Principal Fund for the Jr/Sr High School, expenses spent and cash received prior to established FUND/SCC remain in old account.

Transfer 018-9105 Public Support Fund High School \$7,064.83

Transfer 018-9107 Public Support Fund Jr High School \$38.99

Transfer 018-9108 Public Support Fund Jr/Sr High School (\$7,103.82)

_____Hamilton_____Parks_____Hayden_____Roberts_____Roush

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

10 Adjustment to Purpose and Budget Statements for School Year 2025-26

Mrs. Courtright

FFA Club \$11,600.00 200-9205
Student Council RHS \$2,450.00 200-9211

_____ Hamilton _____ Parks _____ Hayden _____ Roberts _____ Roush

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[Purpose and Budget Statement Student Council RHS.pdf](#)

[Purpose and Budget Statement FFA.pdf](#)

11 Class Funds Transfer

Mrs. Courtright

Resolution to approve the transfer of remaining cash balance from Class of 2025 to Class of 2026 at the request of the Senior Class Advisor.

_____ Hamilton _____ Parks _____ Hayden _____ Roberts _____ Roush

Result: Approved

Resolution: 2025-03

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

12 Ohio Department of Education and Workforce Special Education Model Policy for Ridgedale Local Schools

RESOLUTION TO ADOPT SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES

RESOLUTION NO. _____

RIDGEDALE LOCAL SCHOOLS BOARD OF EDUCATION

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE RIDGEDALE LOCAL SCHOOL DISTRICT, as follows:

BE IT RESOLVED, the Board of Education hereby adopts the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in April 2025, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before November 30 for each school year.

_____ moved and _____ seconded the motion that the above Resolution be adopted.

Upon roll call and the adoption of the Resolution, the vote was as follows:

Yeas:

Nays:

ADOPTED this 17th day of November, 2025.

Treasurer/CFO

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a meeting held on the 17th day of November, 2025, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said Resolution.

Treasurer/CFO

_____ Hamilton _____ Parks _____ Hayden _____ Roberts _____ Roush

Result: Approved

Resolution: 2025-04

Motioned: Mrs. Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[Ridgedale 2025-26 Special-Education-Model-Policy-and-Procedures-v1-0-2025-1 2 .pdf](#)

13 Online Plan

Recommend to approve the K-12 Online Learning Day Plan to be used if needed.

_____ Hamilton _____ Parks _____ Hayden _____ Roberts _____ Roush

Result: Approved

Motioned: Mrs. Misty Hayden

Seconded: Mr. Eric Park

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[online_plan.pdf](#)

14 Winter Supplementals 2025

Recommend to approve the following supplemental contracts pending background checks and proper licensing as needed:

- Anthony Grill, Freshmen Boys' Basketball Coach
- Nick Hundley, Volunteer Assistant Freshmen Boys' Basketball Coach
- Tyler Clark, Winter Jr. High Game Manager
- Stephanie Tilley, Bowling Varsity Assistant

_____ Hamilton _____ Parks _____ Hayden _____ Roberts _____ Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Misty Hayden

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[A. Grill - Boys Freshman Basketball 2025-26.doc](#)

[T. Clark Winter JH Game Manager 2025-26.doc](#)

[S. Tilley -Assistant Varsity Bowling Coach 2025-26.docx](#)

15 NCOESC Substitutes

Recommend to approve the following NCOESC substitutes:

- a. Jennifer Farmer
- b. Ella Weaver

Result: Approved

Motioned: Mrs. Misty Hayden

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

16 Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
 2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
 3. Conferences with an attorney for the board of education concerning disputes involving the board of education that are the subject of pending or imminent court action.
 4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
 5. Matters required to be kept confidential by federal law or rules or state statutes.
 6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.
- Therefore, BE IT RESOLVED, that the Ridgedale Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) as listed above.

_____ Hamilton _____ Parks _____ Hayden _____ Roberts _____ Roush

Minutes:

No Executive Session needed.

17 Executive Session Concluded

Executive Session concluded at ____ (if needed) and public session reconvened.

18 Other Board Directives

Other Board Directives/Initiatives:

19 Next Scheduled Meeting

The next meeting of the Ridgedale Board of Education will be the regular meeting on Monday, December 15, 2025, in the Ridgedale Board of Education meeting room at 5:30 p.m.

20 Adjournment

Motion to Adjourn

_____Hamilton _____Parks_____Hayden _____Roberts _____Roush

Minutes:

Adjournment time 6:44 PM

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mrs. Misty Hayden

Voter	Yes	No	Abstained
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		