

Ridgedale Board of Education Meeting

Board of Education
Ridgedale Board Office
Monday, April 28, 2025
5:30pm - 7:30pm

Present: Mrs. Cathy Hamilton, Board President; Mr. Eric Park, Board Member; Mr. Ed Roush, Board Member; Mrs. Mandy Roberts, Board Vice President; Mr. Matthew Cordes, Treasurer; Mrs. Misty Hayden, Board Member

1 Roll Call

Mr. Cordes

_____Hamilton _____Hayden _____Park_____Roberts _____Roush

Minutes:

Mrs. Hamilton called the meeting to order at 5:30 PM.

Mr. Cordes called the roll, all member except Mr. Roush were present.

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

2 Pledge of Allegiance

Mrs. Cathy Hamilton, Board President

Minutes:

Mrs. Hamilton led the Pledge of Allegiance.

3 Recognition of Guests and Visitors

0169.1 -PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular and special meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- Public participation shall be permitted as indicated on the order of business.
- Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- Individuals may not register others to speak during public participation.
- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
- During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.

The presiding officer may:

- interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one(1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest)
- request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
- call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes per topic unless extended by a vote of the Board.

Minutes:

Jessica Parthemore, Emily Yaksic, Shannon Tilley, Karen Turner, and Angie Murphy were in attendance. None wished to speak.

4 Points of Interest/Discussion

Various

- a. Ohio Security Grant
- b. Facility Update
- c. Financial Discussions at the State Level
- d. Food Services
- e. Staff Recognition: Administrative Professionals' Day (4/26), Teacher Appreciation (5/1-5/5), Principal Appreciation (5/1), School Lunch Hero (5/5), Bus Driver Appreciation (5/5), School Nurse Day (5/10)
- f. Board Policy, Bylaw, and Administrative Guideline Updates:

Policy 1613 Student Supervision and Welfare

Policy 3213 Student Supervision and Welfare

Policy 4213 Student Supervision and Welfare

AG 1613 Student Supervision and Welfare (new)

AG 3213 Student Supervision and Welfare (revised)

AG 4213 Student Supervision and Welfare (new)

Minutes:

- a. Dr. Bower gave an update on her intent to apply for the Ohio Security Grant and items we may address if it is received.
- b. Dr. Bower gave an update on facilities with an emphasis on where we are at with the Jr/Sr High HVAC project and related items.
- c. Mr. Cordes gave a brief presentation about HB96 and some of their potential implications if it were to pass.
- d. Mr. Cordes gave a presentation on food service programs CEP and Provision 2 and how their potential implementation would effect food service and the overall budget.
- e. Dr. Bower took this time to recognize all the dedicated staff at Ridgedale Local Schools with May being the national month school staff members are recognized.
- f. Dr. Bower gave an update on board policy and administrative guideline changes.

Attachments:

[March Overview.pdf](#)
[AG1613.pdf](#)
[AG4213.pdf](#)
[AG3213.pdf](#)
[PO1613.pdf](#)
[PO4213.pdf](#)
[PO3213.pdf](#)
[HB96 Discussion - CEP Provision 2 Discussion.pptx](#)

5 General discussion of agenda, addendum, and other items of concern

Mr. Cordes and Dr. Bower

Items 6, 7, and 8, listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

6 Meeting Minutes

Mr. Cordes

- a. Minutes of the March 17, 2025 Regular Board Meeting

Result: Approved

Motioned: Mrs. Mandy Roberts
Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[00.05 board meeting 03-17-2025.pdf](#)

7 Treasurer's Report

Mr. Cordes

March 2025 Bill List
March 2025 Financial Report

Result: Approved

Motioned: Mrs. Mandy Roberts
Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[Cash Reconciliation as of March 31 2025.pdf](#)
[Revenue Summary Report - March 2025.xlsx](#)
[Disbursement Report March 2025.xlsx](#)
[Appropriation Summary Report March 2025.xls](#)
[Monthly Board Reports - Charts -March 2025.xlsx](#)

8 Superintendent's Report

Dr. Bower

- Recommend to accept Open Enrollment applications for SY 2025-26. The application period will be from April 1, 2025-June 1, 2025.
- Recommend to approve FMLA for Amanda Crease intermittently between 2/24/25-6/1/25.
- Recommend to enter into an agreement with META Solutions for providing fiscal support for state software, SIS support for PowerSchool, and EMIS support at a cost of \$12,575.25 for FY 2026.
- Recommend to enter into an agreement with META Solutions, for providing InfoOhio Library, IEP Anywhere, and Final Forms at a cost of \$3,206.70 for FY 2026.

- e. Recommend to approve Jr/Sr High fees for 2025-26 school year
- f. Recommend to approve the contract for NCOESC Autism Unit Services for the 2024-25 school year.

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[Ridgedale FY26 Schedule II - Ridgedale Local School District.pdf](#)
[Ridgedale MSA FY26.pdf](#)
[Ridgedale Schedule I FY26.pdf](#)
[Jr Sr High Fees.docx.pdf](#)
[Scanned from a Lexmark MFP04-22-2025-092554 1 .pdf](#)

9 Board Policy, Bylaw, and AG Updates

Recommend to approve the following Board policies, bylaws, and/or administrative guidelines:

- a. Policy 1613 Student Supervision and Welfare
- b. Policy 3213 Student Supervision and Welfare
- c. Policy 4213 Student Supervision and Welfare
- d. AG 1613 Student Supervision and Welfare (new)
- e. AG 3213 Student Supervision and Welfare (revised)
- f. AG 4213 Student Supervision and Welfare (new)

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		

Mrs. Misty Hayden, Board Member	X		
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Attachments:

[March_Overview.pdf](#)

[AG1613.pdf](#)

[AG4213.pdf](#)

[AG3213.pdf](#)

[PO3213.pdf](#)

[PO4213.pdf](#)

[PO1613.pdf](#)

10 Collective Bargaining Agreement

Recommend to approve the Ridgedale Local Schools Collective Bargaining Agreement with the Ridgedale Teachers Association effective July 1, 2025 through June 30, 2028.

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[RIDGEDALE TEACHERS AGREEMENT 2025-28 TRACK CHANGES 1 .pdf](#)

11 Cardiac Emergency Response Plan

Recommend to approve the Cardiac Emergency Response Plan for Ridgedale Local Schools.

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		

Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[AED PLAN.pdf](#)

12 Local Literacy Plan

Recommend to approve the Local Literacy Plan for Ridgedale Local Schools.

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mrs. Misty Hayden

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[District Plan Ridgedale Local Literacy Plan.docx 2 .pdf](#)

13 Graduation List for 2025

Recommendation to approve the list of 2025 graduates pending successful completion of all requirements set forth by the Ohio Department of Education and the Ridgedale Local Schools Board of Education.

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mrs. Misty Hayden

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[Graduation List-2025.docx](#)

14 Kindergarten Kick Off

Recommend to approve Kindergarten Kick Off July 28-31, 2025, with staff members to be paid \$25/hr. for up to 19 hours which includes prep time:

- a. Kim Keller
- b. Robin Thrush
- c. Lois Curren
- d. Valerie Hitchings

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[V. Hitchings- Kindergarten Kickoff July 2025.docx](#)

[R. Thrush - Kindergarten Kickoff July 2025.docx](#)

[K. Keller - Kindergarten Kickoff July 2025.docx](#)

[L. Curren- Kindergarten Kickoff July 2025.docx](#)

15 NCOESC Substitutes

Recommendation to approve the following certified subs through NCOESC:

- a. Caitlin Phillips

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

16 Substitutes

Recommend to approve the following substitutes, pending background checks and proper licensing as needed, effective first day worked:

- a. Sherri Davidson, substitute aide
- b. Damion Greenawalt, certified substitute
- c. Rebecca Pierson, substitute nurse LPN
- d. Deb Morgan, substitute secretary and food services

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mrs. Misty Hayden

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[S. Davidson- sub aide employee 2024-2025.doc](#)

[D. Greenawalt - Sub Teacher 2024-25.doc](#)

[R. Pierson- sub nurse.doc](#)

[D. Morgan - sub classified employee 2024-25.doc](#)

17 Resignations and Retirements

Recommend to approve the following resignations and retirements:

- a. Tesla Seiter, instructional aide, effective June 25, 2025
- b. Sierra McLaughlin, elementary teacher, effective at the end of the 2024-25 school year
- c. Deb Thomas, instructional aide, effective June 1, 2025.
- d. Sarah Beth Cooper, middle school teacher, effective at the end of the 2024-25 school year.

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		

Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[T_SEITER.pdf](#)
[S_MCLAUGHLIN.pdf](#)
[D_THOMAS.pdf](#)
[S_B_COOPER.pdf](#)

18 Supplemental Resignations

Recommend to approve the following supplemental resignations:

a. Tyler Forry, Golf Coach

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[Resignation Letter 2025-03-20 .pdf](#)

19 21st Century Power Hours Summer

Recommend to approve the following 21st Century Power Hours staff:

a. Kim Kauble, Program Assistant at \$20/hour

b. Nathan Brand, Tutor Substitute as needed at \$25/hour

c. Erinn Scalzo-Venia, Tutor Substitute as needed at \$25/hour

_____Hamilton _____Hayden _____Park _____Roberts _____Roush

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mrs. Misty Hayden

Voter	Yes	No	Abstaining
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Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[N. Brand - Summer sub tutor 2025.docx](#)

[K. Kauble - 21 CCLC Program Assistant summer 25.docx](#)

[E. Venia- Summer sub tutor 2025.docx](#)

20 21st Century Grant Jr High Site Coordinator and Culture Care

Recommend to retroactively approve the contract previously signed in August 2024 to hire Arielle Ciufo-Lane as 21st Century Grant Jr. High Site Coordinator and Culture Care for 2024-25. Contract was inadvertently missed on the August 2024 board agenda.

_____ Hamilton _____ Hayden _____ Park _____ Roberts _____ Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

Attachments:

[RIDGEDALE-Ciufo- Lane Arielle.pdf](#)

21 Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
3. Conferences with an attorney for the board of education concerning disputes involving the board of education that are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

Therefore, BE IT RESOLVED, that the Ridgedale Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) as listed above.

_____ Hamilton _____ Hayden _____ Park _____ Roberts _____ Roush

Minutes:

Dr. Bower requested to enter into executive session to discuss the employment of a public school employee. Mrs. Roberts motioned to enter into executive session for this reason and Mrs. Hayden seconded the vote. Executive session began at 6:25 PM.

Result: Approved

Motioned: Mrs. Mandy Roberts

Seconded: Mrs. Misty Hayden

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

22 Executive Session Concluded

Executive Session concluded at ____ (if needed) and public session reconvened.

Minutes:

Executive Session concluded at 7:35 PM.

23 Other Board Directives

Other Board Directives/Initiatives:

Minutes:

There were none.

24 Next Scheduled Meeting

The next meeting of the Ridgedale Board of Education will be the regular meeting on Monday, _____, in the Ridgedale Board of Education meeting room at 5:30 p.m.

Minutes:

The next meeting of the Ridgedale Board of Education will be the regular meeting on Monday, May 19th, in the Ridgedale Board of Education meeting room at 5:30 p.m.

25 Adjournment

Motion to Adjourn

_____ Hamilton _____ Hayden _____ Park _____ Roberts _____ Roush

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		