

Book	Administrative Guideline Manual
Section	Special Update - March 2025 OH
Title	Special Update - March 2025 New STUDENT SUPERVISION AND WELFARE
Code	ag1613
Status	

### **New Guideline - Special Update**

#### **1613 - STUDENT SUPERVISION AND WELFARE**

In addition to requirements specified in Policy 1613, the following guidelines are provided to enhance student safety and well-being:

**A. Administrators:**

1. should not leave assigned students unattended;
2. should not leave unqualified persons in charge of students;
3. should take measures to assure the appropriate use of facilities and/or equipment for their intended purpose;
4. should organize classroom materials and equipment so as to minimize the danger of injury to students and to self.

**B. Each administrator is to enforce the following rules established for student activity in high-risk areas:**

1. Students should not work in a shop, kitchen, or laboratory at other than the regularly scheduled period, unless otherwise authorized, and then only under qualified supervision and in accordance with the prescribed safety procedures.
2. Only students enrolled in shop classes or laboratory classes are to use power tools or other dangerous equipment and then only under the qualified supervision of a professional staff member.

**C. With the ever-increasing demand for the use of gyms and other such facilities, it is imperative that the administrator take steps to maintain a safe environment in these areas.**

1. If permission is granted for a student or group of students to use a facility, an administrator, a professional staff member, or an authorized adult must be present in the facility throughout the time it is in use.
2. Under no circumstances are students to be left in charge.
3. If, for any reason, an area is unlocked for use, the administrator, professional staff member, or authorized adult is responsible for locking up the area after its use.
4. Under no circumstances are custodians authorized to open a facility for unsupervised students to use.

**D. Each professional staff member or other authorized adult must immediately report to the building administrator any accident or a safety hazard the staff member or authorized adult detects. (See Form 5340 F1)**

**E. For purposes of Policy 1613, "grooming" involves:**

1. A person who is eighteen (18) years of age or older engaging in a pattern of conduct with a minor who is less than sixteen (16) years of age and who is four (4) or more years younger than the person, when the pattern of conduct would cause a reasonable adult person to believe that the person is communicating with the minor

with purpose to do either of the following:

- a. Entice, coerce, or solicit the minor to engage in sexual activity, and when the person's purpose in engaging in the pattern of conduct is to entice, coerce, or solicit the minor to engage in sexual activity with the person or a third person; or
  - b. Prepare the minor to engage in sexual activity, and when the person's purpose in engaging in the pattern of conduct is to prepare the minor to engage in sexual activity with the person or a third person, that would be a violation of R.C. 2907.02, 2907.03, 2907.04, 2907.05, 2907.06, and/or 2907.07.
2. A person who is eighteen (18) years of age or older engaging in a pattern of conduct with a minor if the person and the minor are in any of the relationships described in R.C. 2907.03(A)(5) to (13) (e.g., the person is a teacher, administrator, coach, or other person in authority employed by or serving in the District, the minor is enrolled in or attends this District, and the person is not enrolled in and does not attend this District; the person is the minor's athletic or other type of coach, is the minor's instructor, or is a person with temporary or occasional disciplinary control over the minor), when the pattern of conduct would cause a reasonable adult person to believe that the person is communicating with the minor with purpose to do either of the following:
  - a. Entice, coerce, or solicit the minor to engage in sexual activity, and when the person's purpose in engaging in the pattern of conduct is to entice, coerce, or solicit the minor to engage in sexual activity with the person or a third person; or
  - b. Prepare the minor to engage in sexual activity, and when the person's purpose in engaging in the pattern of conduct is to prepare the minor to engage in sexual activity with the person or a third person that would be a violation of R.C. 2907.02, 2907.03, 2907.04, 2907.05, 2907.06, or 2907.07.
3. A "pattern of conduct" involves two (2) or more actions or incidents closely related in time. The actions or incidents may involve the posting of messages, use of intentionally written or verbal graphic gestures, or receipt of information or data through the use of any form of written communication or an electronic method of remotely transferring information including, but not limited to, a computer, computer network, computer program, computer system, or telecommunications device.
4. "Sexual activity" means sexual conduct or sexual contact, or both.

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