

# Ridgedale Board of Education Meeting

## Board of Education

Ridgedale Board Office

Monday, October 21, 2024

5:30pm - 7:30pm

**Present:** Mrs. Cathy Hamilton, Board President; Mr. Eric Park, Board Member; Mr. Ed Roush, Board Member; Mrs. Mandy Roberts, Board Vice President; Mr. Brian Slone, Technology Coordinator; Mrs. Susan Kiemeier, Payroll Officer; Mr. Matthew Cordes, Treasurer; Mrs. Misty Hayden, Board Member

## 1 Roll Call

Mr. Cordes

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

### Minutes:

Mrs. Hamilton called the meeting to order at 6 PM.

Mr. Cordes called the roll. All members present except Mr. Roush. Mr. Park joined late at 6:06 pm.

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

## 2 Pledge of Allegiance

Mrs. Hamilton

### Minutes:

Mrs. Hamilton led the Pledge of Allegiance.

## 3 Recognition of Guests and Visitors

This is an opportunity for guests and visitors to address the Board regarding items that do not appear on the agenda. There is opportunity for comments during discussion of all agenda items

### Minutes:

Jessica Parthemore, Angie Murphy, and Megan Broach were in attendance.

## 4 Points of Interest/Discussion

Various

- a. Facilities Updates
- b. Local Report Card and Academic Celebrations

**Minutes:**

- a. Dr. Bower gave an update on where we are with the COPS financing and the Big Rocks projects. Windows are underway and quotes have been gathered for HVAC.
- b. Dr. Bower gave details about our local report card and gave some academic celebrations. Dr. Bower discussed plans to reduce areas we are currently limited in and increase other areas.

## 5 General discussion of agenda, addendum, and other items of concern

Mr. Cordes and Dr. Bower

Items 6, 7, and 8, listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

## 6 Meeting Minutes

Mr. Cordes

- a. Minutes of the September 16th, 2024 regular board meeting

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**[00.11 board meeting 09-16-2024.pdf](#)

## 7 Treasurer's Report

Mr. Cordes

September 2024 Bill List  
September 2024 Financial Report

**Result:** Approved**Motioned:** Mr. Eric Park**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**[Disbursement Report September 2024.xlsx](#)[Revenue Summary Report - September 2024.xlsx](#)[Cash Reconciliation as of September 30 2024.pdf](#)[Appropriation Summary Report September 2024.xls](#)[Monthly Board Reports - Charts -September 2024.xlsx](#)

## 8 Superintendent's Report

Dr. Bower

- Recommend to approve the shared transportation agreement with Elgin, Pleasant, and River Valley on an as needed basis.
- Recommend to approve the updated fall foundation contract with NCOESC.
- Recommend to enter into an agreement with North Central Ohio Educational Service Center to provide Medicaid School Program Services for SY 2024-25.
- Recommend to approve Braille and Audiology Services Contracts with NCOESC effective 8/1/24 on an as needed basis.
- Recommend to approve Misconduct and Complaint Investigation Services contract with NCOESC effective 9/30/24 on an as needed basis.
- Recommend to approve Cintas contract for maintenance and custodial supply needs.
- Recommend to approve Master Services Agreement with Marion SESI.
- Recommend to approve donation for \$450 from the Junior Service Guild to purchase items for elementary clothing locker.

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mr. Eric Park  
**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[Transp Shared Agreement 24-25.pdf](#)  
[Scanned from a Lexmark MFP10-08-2024-114037.pdf](#)  
[Ridgedale - FY25 Misconduct Complaint Investigation contract.pdf](#)  
[Ridgedale Fall FY25.pdf](#)  
[RIDGEDALE LOCAL SCHOOL DISTRICT OMNIA Rental Acceptance Agreement Nebraska rev. 8.20 .2024 1 .pdf](#)  
[Scanned from a Lexmark MFP10-17-2024-090831.pdf](#)  
[MARION SESI MASTER AGREEMENT.pdf](#)

## 9 Brown Scholarship Transfer

Resolution to approve the transfer of remaining cash balance from the Brown Scholarship account at the request of the Brown family to the Marion Community Foundation on behalf of the Brown Family to further administer the scholarship (Fund 300 SCC 9202 \$10,613.89 athletic scholarship).

\_\_\_\_\_ Hamilton \_\_\_\_\_ Hayden \_\_\_\_\_ Park \_\_\_\_\_ Roberts \_\_\_\_\_ Roush

**Result:** Approved

**Motioned:** Mr. Eric Park  
**Seconded:** Mrs. Misty Hayden

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[David Brown Fund - Transfer Request.pdf](#)

## 10 Certified Staff

Recommend to approve the following certified position for a one year limited contract effective October 11, 2024, for the remainder of the 2024-25 school year pending licensure verification and BCI/FBI clearance:

a. Katelyn Hamilton, MA, Step 0

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mrs. Mandy Roberts

**Seconded:** Mrs. Misty Hayden

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[K. Hamilton- 1 year 2024-25.docx](#)

## 11 Home Instruction

---

Recommend to approve Megan Broach for home instruction as needed.

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

## 12 21st Century Power Hours

---

Recommend to hire the following 21st Century Grant Power Hours staff members, pending background checks and licensing as needed:

- a. Brooke Mulvaine, K-2 Lead Teacher
- b. Trissa Schimpf, Tutor
- c. Gina Eguia, Tutor
- d. Haley Schiefer, Tutor

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mrs. Mandy Roberts

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[B. Mulvaine - 21st CCLC Lead Teacher - 2024-25.docx](#)

[G. Eguia - 21 CCLC tutor- 2024-25.docx](#)

[T. Schimpf - 21 CCLC tutor- 2024-25.docx](#)

[H. Schiefer - 21 CCLC tutor- 2024-25.docx](#)

## 13 Substitutes

Recommend to approve the following substitutes pending background checks and licensing (if needed):

- Zach Rogers, certified substitute
- Bethanny Easterday, certified substitute
- Bethanny Easterday, food services substitute, secretary substitute, custodian substitute
- Haley Schiefer, certified substitute
- Haley Schiefer, classified aide, food services substitute, secretary substitute, custodian substitute
- Brenda Anderson, food services substitute
- Jessica Keller, certified substitute
- Jessica Keller, custodian substitute

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[B. Easterday - Sub Teacher 2024-25.doc](#)  
[H. Schiefer - Sub Teacher 2024-25.doc](#)  
[J. Keller - Sub Teacher 2024-25.doc](#)  
[Z. Rogers - Sub Teacher 2024-25.doc](#)  
[H. Schiefer - sub classified employee.doc](#)  
[B. Anderson - Sub Cook 2024-25.doc](#)  
[B. Easterday - sub classified employee.doc](#)  
[J. Keller - sub custodian.doc](#)

## 14 Certified NCOESC Substitutes

---

Recommendation to approve the following certified subs through NCOESC:

- a. Malynda Wilkins
- b. Madison Garrett
- c. Megan Riley
- d. Alexis Stiverson
- e. Tom Shade
- f. Melanie Holler
- g. Jerry Lozier
- h. Tylor Wilson
- i. Lauren Moore

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mrs. Mandy Roberts

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

## 15 Resident Educator Coordinator and Mentors

---

Recommend to approve the following for Resident Educator:

- a. Jessica Friermood as Year 1 Mentor for Katelyn Hamilton
- b. Amy Mazza as Year 1 Mentor for Kelsey Stiverson
- c. Valerie Hitchings as Year 2 Mentor for Kimmie Tackett
- d. Lorri Ross as Year 2 Mentor for Cheryl Shumaker
- e. Kris Guthrie as RE Program Coordinator (paid) and Year 2 mentor for Andrew Cox (unpaid)

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[K. Guthrie - Resident Educator Coordinator.docx](#)

[J. Fiermood - Mentor for K. Hamilton.docx](#)

[L. Ross - Mentor for C. Shumaker.docx](#)

[A. Mazza - Mentor for K. Stiverson.docx](#)

[V. Hitchings - Mentor for Kimberly Tackett.docx](#)

## 16 Supplemental

Recommend to approve the following supplemental contracts, pending background checks and proper licensing:

a. Jason Burns, 7th grade boys' basketball coach

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mrs. Mandy Roberts

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[J. Burns - JH 7th grade boys basketball coach 2024-25.doc](#)

## 17 Resignation

Recommend to approve the following resignation:

a. Aubrey Volkmer, Assistant Marching Band Director

b. Susan Kielmeyer, Payroll



\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mrs. Mandy Roberts

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[A. Volkmer Resignation.pdf](#)  
[SKMC650i L524101814570.pdf](#)

## 18 Fiscal Specialist/Administrative Assistant Salary Schedule

Recommend to approve updated board office Salary Schedule to a account for the payroll position transitioning from a 4 day a week job to a 5 day a week job.

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[Board Office Salary Schedule Update.xlsx](#)

## 19 Fiscal Specialist/Administrative Assistant

Recommend to approve Cindy Wood as fiscal specialist/administrative assistant on Step 3.

\_\_\_\_\_Hamilton \_\_\_\_\_Hayden \_\_\_\_\_Park \_\_\_\_\_Roberts \_\_\_\_\_Roush

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

**Attachments:**

[C. Wood - Fiscal Specialist-Admin Assistant.doc](#)

## 20 Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
  2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
  3. Conferences with an attorney for the board of education concerning disputes involving the board of education that are the subject of pending or imminent court action.
  4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
  5. Matters required to be kept confidential by federal law or rules or state statutes.
  6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.
- Therefore, BE IT RESOLVED, that the Ridgedale Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) as listed above.

\_\_\_\_\_Hamilton \_\_\_\_\_Roberts \_\_\_\_\_Roush \_\_\_\_\_Park \_\_\_\_\_Hayden

**Minutes:**

Mandy Roberts motioned to go into executive session to discuss discipline of a public school employee. Mr. Park seconded the motion and executive session began at 7:04 PM.

**Result:** Approved

**Motioned:** Mrs. Mandy Roberts

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		

Mrs. Misty Hayden, Board Member	X		
---------------------------------	---	--	--

## 21 Executive Session Concluded

Executive Session concluded at \_\_\_\_ (if needed) and public session reconvened.

**Minutes:**

Executive session concluded at 7:35 pm.

## 22 Other Board Directives

Other Board Directives/Initiatives:

**Minutes:**

Mr. Park proposed a resolution to proceed with the emergency HVAC replacement at the Jr/Sr High due to the age of the system an multiple recent failures. Mr. Park also proposed to proceed with doing the project through the AMNIA purchasing consortium. Mrs. Hamilton seconded the motion.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Hayden \_\_\_\_\_ Park \_\_\_\_\_ Roberts \_\_\_\_\_ Roush

**Result:** Approved

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		

## 23 Next Scheduled Meeting

The next meeting of the Ridgedale Board of Education will be the regular meeting on Monday, November 18, 2024, in the Ridgedale Board of Education meeting room and via Zoom at 6:30 p.m.

## 24 Adjournment

Motion to Adjourn

\_\_\_\_\_ Hamilton \_\_\_\_\_ Hayden \_\_\_\_\_ Park \_\_\_\_\_ Roberts \_\_\_\_\_ Roush

**Result:** Approved

**Motioned:** Mr. Eric Park  
**Seconded:** Mrs. Mandy Roberts

Voter	Yes	No	Abstaining
Mrs. Cathy Hamilton, Board President	X		
Mr. Eric Park, Board Member	X		
Mrs. Mandy Roberts, Board Vice President	X		
Mrs. Misty Hayden, Board Member	X		