

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPSType of Trip Washington D.C.Proposed Departure Date Nov. 7 Return Date Nov. 10Proposer Jessica Frierhood Position TeacherDate by which response is needed ASAP Proposal Date 9-5-24A. Purpose

1. What is the major place to be visited or event to be attended?

Washington D.C. Tour (major sites/monuments such as the Holocaust Memorial Museum, Arlington National Cemetery, the Capitol building, Smithsonian museums, WWII memorial, MLK memorial, FDR memorial, etc.

2. How is the trip related to the educational program of the District?

Crossover with ELA, Science, and Social Studies classes. Students also have the opportunity to apply for additional elective history credits post-trip.

3. In what ways will the students benefit?

Students will benefit through cross-curricular connections with content they have/will learn over the course of their education at Ridgedale. They will also get an opportunity to leave the state and see more diverse populations.

4. In what ways will the District benefit?

The district will benefit from students becoming more worldly and be able to engage in deeper discussions with their community about these historical locations/monuments.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

Students have the opportunity to apply for additional academic credit after their trip. Potential increase in scores in related content post-trip.

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

Open to current grades 9-12. Alyvia Alspach, Abigayle Place, Alexis Raby, Callie Comer, Madysen McKenzie, Payton Wall, McKaylah Wedderspoon, Shyla Belford, Layla Blankenship, Madeline Webb, Brayson Arnett, Mylez Crabtree, Pierson Smith, Morgan Stanforth, Jonah Cusimano, Caiden Faith, Hunter Hutchinson, Michael Richmond (Tia Fultz and Gabriel Malo pending)

2. How many students in total?

18 registered, 20 possible.

3. How many students are currently experiencing academic problems?

1

4. Which staff member will be in charge?

Jessica Frierhood

5. What previous experience has the staff member had in conducting overnight or extended field trips?

May 2022: 3-day trip with 34 students and 5 other adults

6. What other staff members will be going?

Amanda Crease and Eric Marsh (awaiting registration)

7. How many chaperones, in addition to staff members, will be going?

1 more parent (potentially 2)

8. What are their names and affiliations with the students?

Brittany Wall: Parent (already registered)

Kalee Richmond: Parent (awaiting registration)

Maria Blankenship: Parent (awaiting registration)

9. How many school days will be missed?

2 (November 7th and 8th)

10. How will teachers be advised in advance that the students will be out of school?

Registered student names on display outside of classroom, shared list with athletic director, and will have RHS staff email once list is finalized.

C. School Work

1. How will missed work be made up?

Students know well in advance, but they may use their Enrichment period in English or Math tutoring with myself or Mrs. Davis.

2. What special assistance will be provided students with academic problems?

Weekly check-ins prior to departure for those at-risk. Reminder messages to students and their teachers about the upcoming trip.

D. Itinerary

1. What is the destination?

Washington D.C. and various sites listed above.

2. What will be the mode of transportation? What liability insurance does the carrier have?

Coach Bus.

Crown Charter Coach.

3. Where will the group be housed and fed?

Holiday Inn (Washington Capitol location near spy museum)*Final address to come

Various locations (We the Pizza, District Taco, The National Mall, and various vendors/fast food

4. What enroute or supplementary ^{locations} activities are planned?

Breakfast/lunch stops. Potential stop in Alexandria for a ghost tour.

5. What arrangements have been made for dealing with emergency situations?

WorldStrides has on-call medical professionals available as part of the trip cost for each participant. QR codes on the back of name tags connect students to customer service emergency line if separated from group, and phone numbers shared prior to trip.

6. What arrangements have been made for administering necessary medications to students while on this trip?

Medical documentation/instructions provided for each student (if app.) prior to trip.

7. If tour guides are involved, what liability insurance do they carry?

E. Finances

1. What is the estimated total cost and cost per student?
\$865 per student if 45 travel. +\$176 if no more registrants
2. What is the source of funds?
Student/family-funded/ group scholarship/letters to community businesses.
3. How will the funds be collected and safeguarded?
Digitally through WorldStrides' website
4. How will any shortfall be made up or excess funds used?
Increase in cost offset by scholarship funds in account/stipend. Excess funds--if any--used for additional food/supplies for students.
5. What provision has been made for students who are financially unable to pay any necessary costs?
Scholarship funds through WorldStrides.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

Email, phone, in-person. Photo folders will be shared via Google Drive,
daily updates through trip Remind, and student check-ins.

2. List telephone numbers at destination and where group will be housed.

(567)674-4414 (Jessica)

Hotel:

3. What information will be provided to the media and the community?

Group pictures from staff, chaperones, and students.



Signature of the Requestor

9-5-24

Date

Approved:

Principal

Date

Date

Board of Education

Date