Terms of Employment Agreement

This Agreement is entered into by and between the Ridgedale Local School District Board of Education (“Board”) and Jennifer Moodie (“Ms. Moodie”), collectively “the Parties”.

**WHEREAS**, Ms. Moodie will be employed by the Board as a registered Social Worker; and

**WHEREAS**, the Parties desire to establish a work schedule for Ms. Moodie subject to certain agreed-upon terms.

**NOW THEREFORE**, the Parties agree to the following terms:

1. Ms. Moodie will be permitted to work 183 days at seven hours per day. Her specific work schedule shall be determined by the Superintendent via the job calendar for the Social Worker. The workday will follow the schedule of the Junior/Senior High School.
2. Ms. Moodie will track all of her work hours on a timesheet and will be paid by the Board following the Superintendent’s approval of Ms. Moodie’s timesheet. Her rate of pay will be Step 2 of the Board approved registered Social Worker pay scale.
3. Ms. Moodie will earn three (3) personal days per year and accumulate sick leave at a rate of 1-1/4 days per month of completed employment up to a maximum of 235 days. Ms. Moodie will not earn any vacation leave. Ms. Moodie is eligible for insurance benefits.
4. Ms. Moodie shall obtain and maintain for the life of this Agreement a Registration as a Social Worker with the Ohio Department of Education.
5. This Agreement will become effective 9/16/2024 following approval by the Board and Ms. Moodie.
6. This Agreement may be amended in writing by both Parties.
7. This Agreement will automatically non-renew at the end of the 2024-2025 school year without any formal action by the Board of Education or notice of non-renewal.
8. Ms. Moodie has been notified of her duties and obligations under Chapter 3307 of the Ohio Revised Code as a condition of her employment as required by R.C. 3307.21.

**Ms. Moodie** **Ridgedale Local School District Board of Education**

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Date Board President Date

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Treasurer Date