

Board of Education Meeting

Board of Education
Ridgedale Board Office
Monday, May 22, 2023
6:30pm - 8:30pm

Present: Mr. Ryan Cook, Board President; Mrs. Cathy Hamilton, Board Member; Mr. Eric Park, Board Vice President; Mr. Ed Roush, Board Member; Mandy Roberts, Board Member; Mr. Brian Slone, Technology Coordinator; Susan Kielmeyer, Payroll Officer; Mr. Matthew Cordes, Treasurer

1 Roll Call

Mr. Cordes

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Minutes:

Mr. Cook called the meeting to order at 6:30 PM.

Mr. Cordes called roll. All members except Mr. Park were present.

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

2 Pledge of Allegiance

Mr. Cook

Minutes:

Mr. Cook led the Pledge of Allegiance.

3 Recognition of Guests and Visitors

This is an opportunity for guests and visitors to address the Board regarding items that do not appear on the agenda. There is opportunity for comments during discussion of all agenda items

Minutes:

Jessica Parthemore, Amy Werling, Karen Turner, and Don Vogt were guests in attendance.

4 Points of Interest/Discussion

Various

- a. HVAC
- b. Summer Work Hours

- c. Safety Grant Updates
- d. Classified Staff Position Updates

Minutes:

- a. Dr. Bower gave an update on the elementary HVAC project.
- b. Dr. Bower gave an update on Summer Work Hours. Maintenance and Grounds to work 4 10s.
- c. Dr. Bower gave an update on the progress of projects using our Safety Grant funds.
- d. Dr. Bower discussed the classified staff positions.

5 General discussion of agenda, addendum, and other items of concern

Mr. Cordes and Dr. Bower

Items 6, 7, and 8, listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Result: Approved

Motioned: Mrs. Cathy Hamilton

Seconded: Mandy Roberts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

6 Meeting Minutes

Mr. Cordes

- a. Minutes of the 04/24/23 Regular Board Meeting

Result: Approved

Motioned: Mrs. Cathy Hamilton

Seconded: Mandy Roberts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		

Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[00.06 board meeting 04-24-2023.pdf](#)

7 Treasurer's Report

Mr. Cordes

April 2023 Bill List
April 2023 Financial Report

Result: Approved

Motioned: Mrs. Cathy Hamilton

Seconded: Mandy Roberts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Appropriation Summary Report April 2023.xls](#)
[Cash Reconciliation as of April 30 2023.pdf](#)
[Revenue Summary Report - April 2023.xlsx](#)
[Disbursement Report April 2023.xlsx](#)
[Monthly Board Reports - Charts -April 2023.xlsx](#)

8 Superintendent's Report

Dr. Bower

- a. Recommend to approve the certified and classified substitute list for SY 2023-24.
- b. Recommend to employ Jenny Swisher to an extended service contract for summer work as Jr/Sr High School secretary, on an as needed basis, at her hourly rate of pay, up to and not to exceed 10 days.
- c. Recommend to approve NCOESC Foundation Contract in the amount of \$258,730.81.
- d. Recommend to approve deduct days for Cheryl Scott on 4/25/23, 5/1-5/5/23, 5/8-5/9/23.
- e. MOU to participate in Data Science Foundations pilot with ESCCO.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mrs. Cathy Hamilton

Seconded: Mandy Roberts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

- [Substitute listing for Board Agenda May 2023.csv](#)
- [Ridgedale Spring FY24.pdf](#)
- [Extended Service Contract Swisher.pdf](#)
- [MOU HSMP-DSF Ridgedale Local Schools District Participation 2023-24 DV sig.pdf](#)

9 Five Year Forecast

Mr. Cordes

Resolution to approve the May submission of the Five Year Forecast as presented by the Treasurer Mr. Matthew Cordes.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mandy Roberts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

- [Ridgedale 048439.pdf](#)
- [Ridgedale Local Schools FY23 May Forecast.pptx](#)

10 Elementary Inventors 21st Century Grant Purchase

Resolution to approve a Sole Source Purchase from Buckeye Educational Systems in the amount of \$60,727.93 per quote for supplies for the Elementary Inventors 21st Century Grant exceeding the micro-purchase threshold. Retroactive to 5/2/23

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Elementary Inventors Quote.pdf](#)

11 Jr High 21st Century Grant / Title V-B Purchase

Resolution to approve a Sole Source Purchase from Buckeye Educational Systems in the amount of \$83,173.96 per quote for supplies for the Jr High 21st Century Grant and Title V-B exceeding the micro-purchase threshold. Retroactive to 5/2/23.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Jr High Title V-B Quote.pdf](#)

12 21st Century Program Manager and Elementary Site Coordinator

Recommend to approve Melissa Weston as 21st Century Program Manager and Elementary Site Coordinator for the SY 2023-24.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[21st CCLC Program Manager-RES Site Coordinator salary version 2 .docx](#)

13 21st Century Program Assistants

Recommend to hire the following 21st Century Program Assistants at the rate of \$20.00 an hour as needed, pending appropriate licensure:

- a. Kim Kauble
- b. Hollie Beard
- c. Shannon Large-Tilley

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[21st Century Program Assistant Contracts.pdf](#)

14 Summer Learning YMCA Grant Teachers

Recommend to approve the following teachers for the Summer Learning Grant through the YMCA:

- a. Tabitha Cook
- b. Jodi Smith
- c. Samantha Maison
- d. Lorri Ross
- e. Valerie Hitchings

f. Meghan Campbell

g. Katelyn Hamilton

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President			X
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[MOU Ridgedale and RTA YMCA Summer Program.docx](#)

15 Emergency Management Plan Certification

Recommend to approve the Ridgedale Local Schools, Ridgedale Jr/Sr High School, and Ridgedale Elementary Emergency Operations Plans.

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Elementary and District Office Safety Plan.pdf](#)

[Jr-Sr High EOP Updated.pdf](#)

16 Extended Service Contract-Certified Staff

Recommend to approve MOU for two extended days for Michelle Warwick, Guidance Counselor, for the end of the 2022-23 and five extended days for the 2023-24 school year (3 before and 2 after).

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mrs. Cathy Hamilton

Seconded: Mandy Roberts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Warwick Amended MOU 22-23.docx](#)

[Warwick MOU 23-24.docx](#)

17 Certified Staff-New Hires

Recommend to approve the following to a one year limited teaching contract for SY 2023-24:

- a. Amy Werling, MA+15, Step 10
- b. Cheryl Shumaker, BA, Step 0

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Certified Staff - New Hire Contracts.pdf](#)

18 Certified Staff-Limited Contracts

Recommend to approve the certified limited contract renewals as follows:

- a. Megan Broach, 1 year
- b. Brandon Friend, 1 year
- c. Nina Greer, 1 year

- d. Aaron Poling, 1 year
 - e. Alyssa Rankin, 1 year
 - f. Jordan Scott, 1 year
 - g. Kyle Shock, 1 year
 - h. Michelle Warwick, 1 year
 - i. Shannon Reile, 1 year
 - j. Roby Day, 5 year
 - k. Jessica Frierhood, 5 year
 - l. Samantha Mason, 5 year
 - m. Dan Shealy, 5 year
 - n. Lynnette Thiel, 5 year
- _____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member			X
Mandy Roberts, Board Member	X		

Attachments:

[Certified Staff Contracts.pdf](#)

19 Classified Resignation

Recommend to approve the resignation of Rachel Outcalt as instructional aide.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		

Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[R. Outcalt Resignation.pdf](#)

20 Classified Staff-Limited Contracts

Recommend to approve the classified limited contract renewals as follows:

- a. Hollie Beard, 1 year
- b. Judy Callahan, 1 year
- c. Tyler Clark, 1 year
- d. Katelyn Hamilton, 1 year
- e. Kelly Kearns, 1 year
- f. Jennifer Kelly, 1 year
- g. Claire Lust, 1 year
- h. Alyssa Mosher, 1 year
- i. Shane Skatzes, 1 year
- j. Cheryl White, 1 year
- k. Mallory Galloway, 2 year
- l. Scott Luyster, 2 year
- m. Rachel Outcalt, 2 year
- n. Shannon Large-Tilley, 1 year

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Classified Contracts.pdf](#)

[Classified Contract Tilley.pdf](#)

21 Classified Staff-Treasurer's Assistant

Recommend to approve the updated Terms of Employment Agreement with Treasurer's Assistant Karen Miller.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Classified Treasurer Assistant Contract.pdf](#)

22 Transition Days Contract-Classified

Recommend to approve transition days contract for the following:

- Shannon Large-Tilley as Food Service Supervisor
- Rachel Outcalt as elementary secretary

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Transition Contract Tilley.pdf](#)

[Transition Contract Outcalt.pdf](#)

23 Transportation Supervisor/Bus Driver

Recommend to approve Robin Townsend as Transportation Supervisor/Bus Driver.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Transportation Supervisor Contract.docx](#)

24 Seasonal Summer Employment

Recommend to hire the following to seasonal summer employment effective May 30, 2023, for up to 6 hours a day.

- a. Evan White
- b. Niccolas Evans
- c. Derrick Mahaffey
- d. Kaleb Baker

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Summer Help Contracts.pdf](#)

25 Transition Days Contract-Administrative Staff

Recommend to pay the following administrators for up to 10 transition days (not to exceed 80 total hours) before their official contract start date of 8/1/23, to be paid at their per diem rate based on their contracts which begin 8/1/23:

a. Angie Murphy

b. Kyle Burris

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mandy Roberts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

26 Field Trip

Recommend to approve the overnight field trip for FFA Officer Retreat to Lake Erie June 6-8, 2023.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

27 Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
3. Conferences with an attorney for the board of education concerning disputes involving the board of

education that are the subject of pending or imminent court action.

4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

5. Matters required to be kept confidential by federal law or rules or state statutes.

6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

Therefore,

BE IT RESOLVED, that the Ridgedale Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) _____ as listed above.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Minutes:

Executive Session was entered at 7:24 PM to discuss specialized details of security arrangements where disclosure of their matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

28 Executive Session Concluded

Executive Session concluded at ____ (if needed) and public session reconvened.

Minutes:

Executive Session concluded at 7:45 PM

29 Other Board Directives

Other Board Directives/Initiatives:

Minutes:

There were none.

30 Next Scheduled Meeting

The next meeting of the Ridgedale Board of Education will be the regular meeting on Monday, June 26th, in the Ridgedale Board of Education meeting room and via Zoom at 6:30 p.m.

31 Adjournment

Motion to Adjourn

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		