

Regular Meeting

Board of Education

Ridgedale Board Office

Monday, April 24, 2023

6:30pm - 8:30pm

Present: Mr. Ryan Cook, Board President; Mrs. Cathy Hamilton, Board Member; Mr. Eric Park, Board Vice President; Mr. Ed Roush, Board Member; Mandy Roberts, Board Member; Mr. Brian Slone, Technology Coordinator; Susan Kielmeyer, Payroll Officer; Mr. Matthew Cordes, Treasurer

1 Roll Call

Mr. Cordes

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Minutes:

Mr. Cook called the meeting to order at 6:30 pm.

Mr. Cordes called roll. All members were present.

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

2 Pledge of Allegiance

Mr. Cook

Minutes:

Mr. Cook led the Pledge of Allegiance.

3 Recognition of Guests and Visitors

This is an opportunity for guests and visitors to address the Board regarding items that do not appear on the agenda. There is opportunity for comments during discussion of all agenda items

Minutes:

Kristi Roush, Kyle Burris, Jessica Parthemore, Angi Marshall, Don Vogt, Megan Broach, Angie Murphy, Jay Murphy, and Karen Turner were in attendance.

4 Points of Interest/Discussion

Various

- a. HVAC
- b. Safety Grant: Cameras and Access Controls and more
- c. Deduct Days
- d. Elementary Art

- e. Recommend to open enrollment applications for SY 2023-24 effective April 1, 2023-May 31, 2023.
- f. Staff Recognition: Administrative Professionals' Day (4/26), Teacher Appreciation (5/1-5/5), Principal Appreciation (5/1), School Lunch Hero (5/5), School Nurse Day (5/10)

Minutes:

- a. Dr. Bower updated the Board on the status of the elementary HVAC project.
- b. Dr. Bower advised the Board about newly received safety grants and the status of the Access Control and Camera project with our previous safety grant dollars.
- c. Dr. Bower discussed with the Board about how they would like deduct days handled on a go forward basis.
- d. Dr. Bower discussed with the Board the need for an Elementary Art teacher and her ideas for staffing it next fiscal year. There were no objections to the process.
- e. Dr. Bower recommended approval of the open enrollment application for SY 23-24 effective 4/1/23-5/31/23. The board voted to approve.
- f. Dr. Bower recognized all staff and provided an update on activities that have been planned to celebrate them in the coming month.

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

5 General discussion of agenda, addendum, and other items of concern

Mr. Cordes and Dr. Bower

Items 6, 7, and 8, listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

5.1 Addendum

Item 16 Resignations added Megan Benninger

Item 19 Overnight field trip added for boys' basketball team

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

6 Meeting Minutes

Mr. Cordes

a. Minutes of the 3/27/23 Regular Board Meeting.

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		

Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[00.05 board meeting 03-27-2023.pdf](#)

7 Treasurer's Report

Mr. Cordes

Recognition of Staff

March 2023 Bill List

March 2023 Financial Report

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Appropriation Summary Report March 2023.xls](#)

[Disbursement Report March 2023.xlsx](#)

[Revenue Summary Report - March 2023.xlsx](#)

[March Cash Reconciliation.pdf](#)

[Monthly Board Reports - Charts -March 2023.xlsx](#)

8 Superintendent's Report

Dr. Bower

a. Recommend to enter into an agreement with META Solutions for providing fiscal support for state software, SIS support for PowerSchool, and EMIS support at a cost of \$10,418.50 for FY 2024.

b. Recommend to enter into an agreement with META Solutions, for providing InfoOhio Library, IEP Anywhere, and Final Forms at a cost of \$3035.36 for FY 2024.

c. Recommend to adjust Megan Broach to step 9 for the 2023-24 school year based on evidence of appropriate years experience.

d. Recommend to approve MOU for elementary teachers who participate in Language Essentials for Teachers of Reading and Spelling (LETRS) program and complete all online and in-person components of the training.

e. Recommend to approve deduct days for Cherie Scott on 3/23/23, 3/30/23, 4/12-4/14/23, 4/17/23, 4/19-4/20/23.

f. Recommend to approve deduct days for Jarrid McGuire on 3/23-3/24/23 and 3/27-3/31/23.

e. Recommend to approve same stipend for elementary instructional aides who participate in Language Essentials for Teachers of Reading and Spelling (LETRS) program and complete all online and in-person components of the training.

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Ridgedale FY24 Schedule II.pdf](#)

[Ridgedale Schedule I FY24.pdf](#)

[Ridgedale MSA FY24.pdf](#)

[META Constitution Bylaws.pdf](#)

[MEMORANDUM OF UNDERSTANDING re LETRS 18599208.3 1 .docx](#)

9 Approval of Updated Policies

Recommend to approve the attached policies after the second reading which include technology, tobacco, and general updates as follows:

- a. Bylaw 0131.1 - Technical Corrections (Revised)
- b. Policy 2114 - Meeting State Performance Indicators (Revised)
- c. Policy 2271 - College Credit Plus Program (Revised)
- d. Policy 2412 - Homebound Instruction Program (Revised)
- e. Policy 3120.09/4120.09 - Volunteers (Rescind) Policy 8120 - Volunteers (Replacement/Revised)
- f. Policy 5310 - Health Services (Revised)
- g. Policy 5460 - Graduation Requirements (Revised)
- h. Policy 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Revised)
- i. Policy 6325 - Procurement - Federal Grants/Funds (Revised)

- j. Policy 8390 - Animals on District Property (Revised)
- k. Policy 8400 - School Safety (Revised)
- l. Policy 8420 - Emergency Situations at Schools (Revised)
- m. Policy 8462 - Student Abuse and Neglect (Revised)
- n. Policy 3215 - Use of Tobacco by Professional Staff (Revised)
- o. Policy 4215 - Use of Tobacco by Classified Staff (Revised)
- p. Policy 5512 - Use of Tobacco (Revised)
- q. Policy 7434 - Use of Tobacco on School Premises (Revised)
- r. Policy 9160 - Public Attendance at School Events (Revised)
- s. Policy 7540 – Technology (Revised)
- t. Policy 7540.01 - Technology Privacy (Revised)
- u. Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)
- v. Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)
- w. Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)
- x. Policy 8300 - Continuity of Organizational Operations Plan (Revised)
- y. Policy 8305 - Information Security (Revised)
- z. Policy 8315 - Information Management (Revised)
- aa. Policy 9700.01 - Advertising and Commercial Activities (Revised)

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Technology.pdf](#)

10 Classified Staff

Recommend to approve Jennifer Kelly as a full time bus driver starting April 24, 2023, at Step 5 (Route 7).

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

11 Certified Staff

Recommend to hire Bridget Dillinger as

a. Jr. High teacher for the remainder of the 2022-23 school year effective April 3, 2023, at MA+15, Step 10

b. Intervention specialist for the 2023-24 school year at MA+15, Step 11

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

12 Associate Principal of College and Career Readiness

Recommendation to employ Mr. Kyle Burris to an administrative contract as the Associate Principal of College and Career Readiness effect August 1, 2023 through July 31, 2025.

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Burris 2023-25.docx 1 .pdf](#)

13 Student Services Supervisor

Recommend to employ Mrs. Angie Murphy to an administrative contract as the Student Services Supervisor effective August 1, 2023 through July 31, 2026.

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[Murphy 2023-26.docx 2 .pdf](#)

14 School Resource Officer Contract

Recommend to enter into a contract with the Marion County Sheriff Department for the purpose of employing a School Resource Officer (SRO) at a cost of \$56,861 for 183 days.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mandy Roberts

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[SRO Contract 2023-24.pdf](#)

15 21st Century Program Tutors

Recommend to approve the following 21st Century Tutors at the rate of \$25.00 an hour pending required certification and background checks:

- a. Raina Terry
- b. Jamie Terry
- c. Kim Keller
- d. Rachel Keller
- e. Carlyn Bower
- f. Gracie Moore
- g. Megan Broach

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		

Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

- [R. Keller - 21 CCLC Tutor 2022-23.docx](#)
- [G. Moore- 21 CCLC Tutor 2022-23.docx](#)
- [M. Broach - 21 CCLC Tutor 2022-23.docx](#)
- [R. Terry - 21 CCLC Tutor 2022-23.docx](#)
- [J. Terry - 21 CCLC Tutor 2022-23.docx](#)
- [K. Keller - 21 CCLC Tutor 2022-23.docx](#)
- [C. Bower- 21 CCLC Tutor 2022-23.docx](#)

16 Resignations

Recommend to approve the following resignations:

- a. Jarrid McGuire, middle school teacher, effective April 3, 2023
- b. Lilly Yocco, PK teacher, effective May 1, 2023
- c. Cheryl Shumaker, elementary secretary, effective July 31, 2023
- d. Megan Mitchell, Food Services, effective July 31, 2023

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

- [McGuire - Letter of Resignation 1 .pdf](#)
- [Resignation Letter.pdf](#)
- [CS LETTER.pdf](#)
- [MM LETTER.pdf](#)
- [MB resignation.pdf](#)

17 Graduation List

Recommendation to approve the list of 2023 graduates pending successful completion of all requirements set forth by the Ohio Department of Education and the Ridgedale Local Schools Board of Education.

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[RHS Class of 2023 1 .pdf](#)

18 Overnight Field Trip

Recommendation to approve the overnight field trip for the boys' basketball team in Gatlinburg from June 19-22, 2023.

_____Hamilton _____Roberts _____Roush _____Park _____Cook

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

Attachments:

[2023 Gatlinburg trip.pdf](#)

19 Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
3. Conferences with an attorney for the board of education concerning disputes involving the board of education that are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

Therefore,

BE IT RESOLVED, that the Ridgedale Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) _____ as listed above.

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Minutes:

Executive session began at 7:25 to discuss employment matters.

Result: Approved

Motioned: Mr. Ed Roush

Seconded: Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

20 Executive Session Concluded

Executive Session concluded at ____ (if needed) and public session reconvened.

Minutes:

Executive Session concluded at 7:35 and public session reconvened.

21 Other Board Directives

Other Board Directives/Initiatives:

Minutes:

There were none.

22 Next Scheduled Meeting

The next meeting of the Ridgedale Board of Education will be the regular meeting on Monday, May 22, 2023, in the Ridgedale Board of Education meeting room and via Zoom at 6:30 p.m.

23 Adjournment

Motion to Adjourn

_____ Hamilton _____ Roberts _____ Roush _____ Park _____ Cook

Result: Approved

Motioned: Mr. Eric Park

Seconded: Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Vice President	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		