



Community Counseling & Wellness Centers

Serving Crawford, Marion, Sandusky, Seneca, Ottawa, and Wyandot Counties
With offices in Bucyrus and Marion, Ohio
740-387-5210 or 419-562-2000

Cindy Wallis, MSW, LISW-S, Chief Executive Officer

Memorandum of Understanding: Between Community Counseling & Wellness Centers (Bucyrus and Marion, Ohio) and Ridgedale Jr/Sr High School (Morral, Ohio)

Agreement Period: Commencing on or about March 1, 2022 and running through June 4, 2022.

Scope of Services:

CCWC will provide the following:

1. Provide a trained Community Psychiatric Supportive Treatment (CPST) Worker and/or Licensed Professional Counselor/Licensed Social Worker to serve the students of Ridgedale Jr/Sr High School (RJSJS) for the purpose of psychoeducational groups, social skill building, communication skill building, strengthening daily living skills, and linkage to community resources, and parent education/linkage to resources. If a Licensed Counselor/Social Worker is providing services, mental health counseling may be provided.
2. Provide written documentation, upon request, to show the date and time of services provided.
3. Follow all Protected Health Information laws. Confidentiality regulations will be assured at all times under this contract.

Ridgedale Jr/Sr High School will provide the following:

1. Provide a school employee as point person (such as guidance counselor) to act as liaison between school and CCWC and the student's parent/guardian for coordination and provision of services.
2. Provide students who are in need of CPST services and/or mental health diagnostic assessment and counseling using the following procedures
 - a. School personnel will make the initial contact with the referred student and their guardian to notify them of the referral being made to CCWC. School personnel will have an identified point person on school staff who will manage school personnel's referrals.
 - b. School point person will complete the referral form (psychoeducational group form or CPST/counseling referral form; forms will be provided to RJSJS by CCWC)
3. Provide referral and collateral information in coordinating care for each student, such as attendance, periods of availability for student to leave class, working phone numbers to contact guardians, etc.
4. School personnel will contact the CPST Worker/Licensed Professional directly in advance of school being cancelled or when students will be unavailable to the CCWC staff (i.e., teacher in-service days, snow days, mandated testing days, field trips, etc.)
5. If a student/student's guardian cannot pay for the mental health services recommended by CCWC staff then the CCWC staff member will discuss the situation with the identified RJSJS point person. (For example, the guardian cannot pay the insurance co-pay, or student is age 18 and unable to pay for services.) The expectation is the school will provide financial assistance to pay for CPST/Counseling services when possible and appropriate.

Payment: Ridgedale Jr/Sr High will make a one-time administrative payment to CCWC of \$3,000 prior to services beginning. This administrative payment is not repeated should future MOU be made. RJSHS will not pay for CPST/Mental Health Counseling face-to-face time with students, as these services are billed to insurance; RJSHS is not responsible for payment of any appointments kept between students and CCWC staff. RJSHS will make a per-group payment of \$150 for educational groups described above in #1. If the CCWC staff is present in the school for a pre-scheduled appointment and the student or school chooses to cancel the appointment, RJSHS will make payment of \$90 per hour for uncovered time the student is unavailable. This contract may be terminated by either party with 30 days written notice.

Ridgedale Schools Superintendent, Robert Britton:

Date: _____

Tax ID: _____

CEO, Community Counseling & Wellness Centers, Cindy Wallis:

Date: _____

Tax ID: _____