

# Board of Education Meeting

Board of Education  
Ridgedale Board Office  
Monday, October 18, 2021  
6:30pm - 8:30pm

**Present:** Mr. Robert Britton, Superintendent; Mr. Ryan Cook, Board President; Mrs. Cathy Hamilton, Board Member; Mr. Eric Park, Board Member; Mr. Ed Roush, Board Member; Mr. Jason Fleming, Treasurer; Jon Otterbacher, RTA President; Mandy Roberts, Board Member

## 1 Roll Call

Mr. Fleming

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

### Minutes:

Mr. Cook called the meeting to order at 6:30 pm.

Mr. Fleming called roll. All current members present.

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

### Attachments:

## 2 Pledge of Allegiance

Mr. Cook

### Minutes:

Mr. Cook led the Pledge of Allegiance.

### Attachments:

## 3 Board of Education

Resolution to appoint Mandy Roberts as Board of Education member effective immediately to fill the unexpired term ending December 31, 2021.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 126-2021 Board of Education

**Motioned:** Mr. Eric Park

**Seconded:** Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

## 4 Oath of Office

Mr. Fleming

I, Mandy Roberts hereby swear that I will support the Constitution of the United States, and the Constitution of the State of Ohio, and that I will perform faithfully the duties of my office as a member of the Board of Education of the Ridgedale Local School District.

**Minutes:**

Mr. Fleming administered the Oath of Office to Mrs. Roberts.

**Attachments:**

## 5 Recognition of Guests and Visitors

This is an opportunity for guests and visitors to address the Board regarding items that do not appear on the agenda. There is opportunity for comments during discussion of all agenda items

**Minutes:**

1. Kim Kauble asked the Board about trip assignment procedures and how trips are being assigned.
2. Andy Ricketts asked the Board to begin placing meeting agendas on the District website prior to Board meetings. He also inquired about various Covid-19 statistics and procedures within the District.

**Attachments:**

## 6 Points of Interest/Discussion

Various

- a. Restroom Update
- b. Covid-19 update

**Minutes:**

- a. Mr. Britton updated the Board on the current progress of the elementary bathrooms.
- b. Mr. Britton provided an update on building Covid-19 statistics. Mrs. Mosher walked through and explained the current Covid-19 statistical data to the Board.

**Attachments:**

[Area Covid Cases.xlsx](#)  
[Notes 101821.docx](#)

## 7 General discussion of agenda, addendum, and other items of concern

Mr. Fleming and Mr. Britton

Items 8a through 8b, 9a through 9d, and 10a through 10e, listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

**Attachments:**

## 8 Meeting Minutes

a. Minutes of the regular Board of Education meeting held on September 20, 2021.

b. Minutes of the special Board of Education work session held on October 12, 2021.

**Result:** Approved

**Resolution:** 127-2021 Consent Agenda

**Motioned:** Mr. Ed Roush

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[00.16 board meeting 10-12-2021.pdf](#)  
[00.15 board meeting 09-20-2021.pdf](#)

## 9 Treasurer's Report

September 2021 Bill List

September 2021 Financial Report

Recommend to approve the revised fund level appropriations for FY22

Recommend to approve the revised estimated resources for FY22

**Result:** Approved

**Resolution:** 127-2021 Consent Agenda

**Motioned:** Mr. Ed Roush  
**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[September Cash Reconciliation.pdf](#)  
[Appropriation Summary Report September 2021.xls](#)  
[Disbursement Report September 2021.xlsx](#)  
[Monthly Board Reports - Charts - September 2021.xlsx](#)  
[Revenue Summary Report - September 2021.xlsx](#)  
[FY22 October Appropriations and Est. Resources.xlsx](#)

## 10 Superintendent's Report

Mr. Britton

- a. Recommend to approve the resignation of Mrs. Kim Anderson as elementary secretary effective October 13, 2021.
- b. Recommend to employ Mr. Steve Burkett as a classified substitute effective September 9, 2021 for the remainder of the 2021-2022 school year.
- c. Recommend to approve membership into the Knox Morrow Athletic Conference for SY 2021-2022 in boys and girls bowling only.
- d. Recommend to approve the formation of Student Activity group FCCLA at Ridgedale Jr/Sr High School.
- e. Recommend to approve the formation of First Lego League Robotics Challenge Team for grades 3 - 5.
- \_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 127-2021 Consent Agenda

**Motioned:** Mr. Ed Roush  
**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

Mandy Roberts, Board Member	X		
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**Attachments:**

[FCCLA.pdf](#)  
[Lego League.pdf](#)  
[anderson signed.pdf](#)  
[Classified Substitute Contract.pdf](#)

## 11 Certified Staff

Resolution to employ Mrs. Megan Broach to a one year limited teaching contract as an Elementary Intervention Specialist effective September 23, 2021. She will be place at Step 5 Masters on the Ridgedale Teachers Salary Schedule.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 128-2021 Certified Staff

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Certified Teaching Contract.pdf](#)

## 12 Classified Staff

Resolution to employ the following for the remainder of SY 2021 - 2022

a. Jennifer Kelley to a one year limited classified contract as full time bus driver effective October 7, 2021. She will be place at Step 5 on the bus driver salary schedule.

b. Cheryl Shumaker to a one year limited classified contract as full time elementary secretary effective October 7, 2021. She will be placed at Step 5 on the secretary salary schedule.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 129-2021 Classified Staff

**Motioned:** Mrs. Cathy Hamilton  
**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Classified Employment Contracts.pdf](#)

## 13 Classified Staff

Resolution to create a new position "Facilities Coordinator" and to appoint Mr. Chris Dingus to this position. This position will be paid as a supplemental contract at \$5000.00/year, with half to be paid the 1st pay in January and half to be paid the 2nd pay of May.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 130-2021 Classified Staff Supplemental Contract

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Supplemental Facilities Contract.pdf](#)

## 14 Donations

Resolution to accept the following donations. in the amount of \$905.00 and \$400.00 from

a. \$905.00 from Mr. Brad Belcher for the Ridgedale elementary school.

b. \$400.00 from RES PTO for Ridgedale elementary school.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 131-2021 Donations

**Motioned:** Mr. Ed Roush

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

## 15 Special Education

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Resolution to approve the following:

- a. Master Services Agreement with Specialized Education of Ohio, Inc.
- b. Enter into a student services contract with Specialized Education of Ohio, Inc. (SESI) to provide special education services at a cost of \$36,389.00.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 132-2021 Special Education

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[SESI contract L.D.21.22.individual.agreement.pdf](#)

## 16 Special Education Nursing Contract

Recommend to enter into a contract with Maxim Healthcare Staffing to provide nursing services, as a single source provider, to be paid according to Attachment A within the contract, retroactive to 8/24/2021.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 133-2021 Special Education Nursing Contract

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Maxim Ridgedale Local School District - ES Contract 8.9.2021.pdf](#)

## 17 Board of Education Policy Revisions

Resolution to approve the Ridgedale Local Board of Education Policy revisions.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 134-2021 Board of Education Policy Revisions

**Motioned:** Mr. Ed Roush

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		



**Attachments:**[October 2021.docx](#)

## 18 Food Purchases

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Recommend to authorize the purchase of meals, refreshments, amenities and recognition for the following retroactive to 1/1/2021: Board of Education Meetings, End of Year Recognition, Staff Professional Development, Start of School meetings, Staff Appreciation, and Student Activity.

\_\_\_\_\_Hamilton \_\_\_\_\_Roberts \_\_\_\_\_Roush \_\_\_\_\_Park \_\_\_\_\_Cook

**Result:** Approved

**Resolution:** 135-2021 Food Purchases

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

## 19 Supplemental Contracts SY 2021 - 2022

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Resolution to employ the following personnel to supplemental contracts for SY 2021 – 2022.

Lynette Thiel - Girls JV Basketball Coach

Amy Mazza – Winter weight room coordinator

Kodi Clark - Boys Freshmen Basketball Coach

\_\_\_\_\_Hamilton \_\_\_\_\_Roberts \_\_\_\_\_Roush \_\_\_\_\_Park \_\_\_\_\_Cook

**Result:** Approved

**Resolution:** 136-2021 Supplemental Contracts SY 2021-2022

**Motioned:** Mrs. Cathy Hamilton

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Supplemental Contracts.pdf](#)

## 20 HVAC Ridgedale Elementary Renovations Contract

Resolution authorizing the Superintendent to enter into a contract with RKS CONSULTING & COMMISSIONING, INC., as design professional for Ridgedale Elementary HVAC upgrades project for an amount not to exceed \$9,000.00

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 137-2021 HVAC Ridgedale Elementary Renovations Contract

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Ridgedale LSD - ES HVAC Project - Resolution to Approve Design Professional Agreement 17045381.1 .docx](#)

## 21 HVAC Ridgedale Jr/Sr High School Renovations Contract

Resolution authorizing the Superintendent to enter into a contract with RKS CONSULTING & COMMISSIONING, INC., as design professional for Ridgedale Jr/Sr High School HVAC upgrades project for an amount not to exceed \$33,200.00.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Result:** Approved

**Resolution:** 138-2021 HVAC Ridgedale Jr/Sr High School Renovations Contract

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Ridgedale LSD - HS HVAC Project -  
Resolution to Approve Design Professional Agreement 17045426.1 .docx](#)

## 22 Memorandum of Understanding

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Resolution to approve the Memorandum of Understanding and associated guidelines with the Ridgedale Teachers Association with regard to Covid-19 sick leave.

\_\_\_\_\_Hamilton \_\_\_\_\_Roberts \_\_\_\_\_Roush \_\_\_\_\_Park \_\_\_\_\_Cook

**Result:** Approved

**Resolution:** 139-2021 Memorandum of Understanding

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[sick leave related to covid qualifications.pdf](#)  
[MOU Sick Leave Related to COVID-19.docx](#)

## 23 Tuition Reimbursement

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Resolution to approve the list of teachers eligible for tuition reimbursement per the Collective Bargaining

agreement Article V – Teaching Conditions; section O - Reimbursement for College Credit Earned; subsection 3 - Tuition Reimbursement.

\_\_\_\_\_Hamilton \_\_\_\_\_Roberts \_\_\_\_\_Roush \_\_\_\_\_Park \_\_\_\_\_Cook

**Result:** Approved

**Resolution:** 140-2021 Tuition Reimbursement

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[Tuition Reimbursement FY22.xlsx](#)

## 24 Resignation

Resolution to accept the resignation of Mr. Robert Britton as Superintendent due to retirement effective end of business July 29, 2022.

\_\_\_\_\_Hamilton \_\_\_\_\_Roberts \_\_\_\_\_Roush \_\_\_\_\_Park \_\_\_\_\_Cook

**Result:** Approved

**Resolution:** 141-2021 Resignation

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

[britton\\_signed.pdf](#)

## 25 Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
3. Conferences with an attorney for the board of education concerning disputes involving the board of education that are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

Therefore,

BE IT RESOLVED, that the Ridgedale Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) \_\_\_\_\_ as listed above.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Minutes:**

The Board entered into Executive Session for reason number 1 above at 7:15 pm.

**Result:** Approved

**Resolution:** 142-2021 Executive Session

**Motioned:** Mr. Ed Roush

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

## 26 Motion out of Executive Session

Motion to come out of Executive Session: (if needed)

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Minutes:**

The Board adjourned Executive Session at 7:58 pm.

**Result:** Approved

**Resolution:** 143-2021 Adjourn Executive Session

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

## 27 K-12 Business Consulting Search Contract

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Resolution to authorize the Treasurer to negotiate a contract with K-12 Business Consulting for Superintendent Search Services.

**Minutes:**

This item was added to the agenda via motion by Mr. Park. Mr. Roush seconded the motion.

**Result:** Approved

**Resolution:** 144-2021 K-12 Business Consulting Search Contract

**Motioned:** Mr. Eric Park

**Seconded:** Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**

## 28 Other Board Directives

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Other Board Directives/Initiatives:

**Minutes:**

The Board discussed the Covid-19 environment within the District.

**Attachments:**

## 29 Next Scheduled Meeting

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Will be the Regular meeting of the Ridgedale Board of Education to be held on Monday November 15, 2021, in the Ridgedale Board of Education meeting room and via Zoom at 6:30 p.m.

**Attachments:**

## 30 Adjournment

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Motion to Adjourn

\_\_\_\_\_ Hamilton \_\_\_\_\_ Roberts \_\_\_\_\_ Roush \_\_\_\_\_ Park \_\_\_\_\_ Cook

**Minutes:**

Meeting adjourned at 8:45 pm.

**Result:** Approved

**Resolution:** 145-2021 Adjournment

**Motioned:** Mrs. Cathy Hamilton

**Seconded:** Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		
Mandy Roberts, Board Member	X		

**Attachments:**