

# Board of Education Meeting

Board of Education  
Ridgedale Board Office  
Monday, August 16, 2021  
6:30pm - 8:30pm

**Present:** Mr. Robert Britton, Superintendent; Mr. Ryan Cook, Board President; Mr. Andy Ricketts, Board Vice President; Mrs. Cathy Hamilton, Board Member; Mr. Eric Park, Board Member; Mr. Ed Roush, Board Member; Mr. Jason Fleming, Treasurer; Jon Otterbacher, RTA President

## 1 Roll Call

Mr. Fleming

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

### Minutes:

Mr. Cook called the meeting order and called roll at 6:30 pm.

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

### Attachments:

## 2 Pledge of Allegiance

Mr. Cook

### Minutes:

Mr. Cook led the Pledge of Allegiance.

### Attachments:

## 3 Recognition of Guests and Visitors

This is an opportunity for guests and visitors to address the Board regarding items that do not appear on the agenda. There is opportunity for comments during discussion of all agenda items

### Minutes:

Mrs. Guthrie addressed the Board and let them know the Belize trip and National Convention are still set to take place.

### Attachments:

## 4 Points of Interest/Discussion

Various

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- a. Restroom Update
- b. Facility Updates - Painting, flooring, tree trimming, landscaping, playground mulch
- c. Covid-19 Quarantine Recommendations

### Minutes:

- a. Mr. Britton and Mr. Fleming provided an update on the RES bathrooms. All underground plumbing has been completed and Stevens Construction has been selected to perform the General Contract work. Anticipated full project completion is early to mid-October. While the work is being done we will be bringing in a Trailer with indoor bathrooms.
- b. Mr. Britton updated the Board on the progress of the items listed.
- c. Please see the attachments. If you can't see the attachments, please contact the Treasurer's Office for a copy.
- d. In addition to the items listed above, Mr. Britton recognized Tabitha Cook for her participation in the Ohio Teacher Liaison Network, he mentioned open enrollment is up 12 students compared to a year ago, and Mr. Cook asked for an update on the status of Monday morning professional development.

### Attachments:

[covid-19-fact-sheet-k-12-exposure-and-quarantine.pdf](#)  
[covid-19-fact-sheet-k-12-exposure-and-quarantine-flow-chart.pdf](#)

## 5 General discussion of agenda, addendum, and other items of concern

Mr. Fleming and Mr. Britton

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Items 6a, 7a through 7d, and 8a through 8c, listed below under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Agenda. The Superintendent and administrative staff recommend approval of all Consent Agenda items.

**Resolution:** 100-2021 Consent Agenda

**Motioned:** Mr. Ed Roush

**Seconded:** Mr. Andy Ricketts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

### Attachments:

[Notes 081621.docx](#)

## 6 Meeting Minutes

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a. Minutes of the July 19, 2021 Board of Education meeting

**Resolution:** 100-2021 Consent Agenda

**Motioned:** Mr. Ed Roush

**Seconded:** Mr. Andy Ricketts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

[00.13 board meeting 07-19-2021.pdf](#)

## 7 Treasurer's Report

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July 2021 Bill List

July 2021 Financial Report

Recommend to approve the revised fund level appropriations for FY22

Recommend to approve the revised fund level estimated resources for FY22

**Resolution:** 100-2021 Consent Agenda

**Motioned:** Mr. Ed Roush

**Seconded:** Mr. Andy Ricketts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

[Disbursement Report July 2021.xlsx](#)

[Appropriation Summary Report July 2021.xls](#)

[Revenue Summary Report - July 2021.xlsx](#)

[July Cash Reconciliation.pdf](#)

[Monthly Board Reports - Charts - July 2021.xlsx](#)

[FY22 August Appropriations and Est. Resources.xlsx](#)

## 8 Superintendent's Report

Mr. Britton

- Recommend to enter into an agreement with North Central Ohio Educational Service Center to provide Medicaid School Program services for SY 2021-2022.
- Recommend to approve the edits and changes the elementary school handbook for SY 21-22.
- Recommend to enter into an agreement with Bonefish Systems, LLC to provide Workplace Training Systems software and services at a cost of \$1,000 annually, plus \$3.00 per employee.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 100-2021 Consent Agenda

**Motioned:** Mr. Ed Roush

**Seconded:** Mr. Andy Ricketts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

[NCOESC RIDGEDALE MSP.pdf](#)

[Elementary Handbook Changes 21 22.docx](#)

[Bonefish Workplace Training System.pdf](#)

## 9 Certified Staff

Resolution to employ Megan Broach to a 60 day long term substitute contract as elementary Intervention Specialist for SY 2021-2022.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 101-2021 Certified Staff

**Motioned:** Mr. Eric Park

**Seconded:** Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**[Long Term Substitute.pdf](#)

## 10 Classified Staff

Resolution to approve the school nurse salary schedule. (attached)

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 102-2021 Classified Staff

**Motioned:** Mr. Ed Roush

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**[Nurse salary scheduleA.xlsx](#)

## 11 Transportation

Resolution to participate in META Solutions Cooperative advertising and receiving bids for school bus chassis and bodies.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 103-2021 Transportation

**Motioned:** Mr. Eric Park

**Seconded:** Mr. Andy Ricketts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**[Ridgedale resolution.docx](#)[Bus Calendar 21-22.docx](#)

## 12 Athletic Director MOU

Resolution to approve the Athletic Director MOU with the Ridgedale Teachers Association for SY 2021-2022

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 104-2021 Athletic Director MOU

**Motioned:** Mr. Eric Park

**Seconded:** Mr. Ed Roush

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

[Athletic Director MOU.docx](#)

## 13 Supplemental Contracts SY 2021 - 2022

Amanda Baker - Assistant Musical Director

Kris Guthrie - FFA Advisor

Cherie Leach - Athletic Director

Todd Townsend - Jr. High Football Assistant Coach

Michael Mathey - Fall Weight Room Coordinator

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Minutes:**

Todd Townsend - Jr. High Football Coach (assistant removed from title) and Michael Mathey - Fall Weight Room Coordinator were additions to the agenda. Mr. Park motioned and Mrs. Hamilton seconded the motion to add these items to the agenda for vote. All voted in favor of making the additions.

**Resolution:** 105-2021 Supplemental Contracts SY 2021-2022

**Motioned:** Mr. Eric Park

**Seconded:** Mr. Andy Ricketts

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		

Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

[Supplementals.pdf](#)

## 14 Supplemental Contracts SY 2021 - 2022

Resolution to approve Tabitha Cook as Elementary IAT coordinator for SY 2021-2022.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 106-2021 Supplemental Contract SY 2021-2022

**Motioned:** Mr. Andy Ricketts

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President			X
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

[Elementary IAT.pdf](#)

## 15 Board of Education Policy

Resolution to approve the following policies and policy updates:

1. Blended Learning Policy

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 107-2021 Board of Education Policy

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		

Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

[Blended Learning Program Policy.docx](#)

## 16 HVAC Renovations Vendor Selection

Resolution to approve Engineered Logic as the most qualified design professional firm as determined through the evaluation process, and to engage in contract negotiations for design services for HVAC renovations..

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Resolution:** 108-2021 HVAC Renovations Vendor Selection - Design Professional

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

## 17 Executive Session

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
3. Conferences with an attorney for the board of education concerning disputes involving the board of education that are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

Therefore,

BE IT RESOLVED, that the Ridgedale Local Board of Education, by a majority of the quorum present at this



meeting, does hereby declare its intention to hold an executive session on item(s) \_\_\_\_\_ as listed above.

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Minutes:**

The Board entered Executive Session by majority vote at 7:11 pm for reason number one above.

**Resolution:** 109-2021 Executive Session

**Motioned:** Mr. Andy Ricketts

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

## 18 Motion out of Executive Session

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Motion to come out of Executive Session: (if needed)

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Minutes:**

The Board exited Executive Session by majority vote at 7:30 pm.

**Resolution:** 110-2021 Motion out of Executive Session

**Motioned:** Mr. Eric Park

**Seconded:** Mrs. Cathy Hamilton

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**

## 19 Other Board Directives

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Other Board Directives/Initiatives:

**Minutes:**

Prior to entering Executive Session, Mr. Ricketts asked Mr. Britton about the status of the Emergency Level Renewal. Mr. Britton provided an update regarding who he has spoken with on the topic.

**Attachments:**

## 20 Next Scheduled Meeting

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Will be the Regular meeting of the Ridgedale Board of Education to be held on Monday September 20, 2021, in the Ridgedale Board of Education meeting room and via Zoom at 6:30 p.m.

**Attachments:**

## 21 Adjournment

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Motion to Adjourn

\_\_\_\_\_ Hamilton \_\_\_\_\_ Park \_\_\_\_\_ Roush \_\_\_\_\_ Ricketts \_\_\_\_\_ Cook

**Minutes:**

Meeting was adjourned at 7:31 pm.

**Resolution:** 111-2021 Adjournment

**Motioned:** Mr. Ed Roush

**Seconded:** Mr. Eric Park

Voter	Yes	No	Abstaining
Mr. Ryan Cook, Board President	X		
Mr. Andy Ricketts, Board Vice President	X		
Mrs. Cathy Hamilton, Board Member	X		
Mr. Eric Park, Board Member	X		
Mr. Ed Roush, Board Member	X		

**Attachments:**